



City of  
**SANDWICH, ILLINOIS**

144 E. Railroad St – Sandwich, IL 60548

Phone: (815) 786-9321 Fax: (815) 786-7012

**Finance Committee Minutes**

**City Council Chambers**

**Monday, September 7th, 2021**

Alderman Kreinbrink called the meeting to order at 8:02 PM

Roll call was taken:

**Present:** Alderwoman Killey and Alderman Kreinbrink

**Absent:** Alderwoman Johnson

**Review of Semi-Monthly Bills:** Bills were reviewed to be submitted for payment approval at the next Regular Meeting of September, which would be September 14, 2021. After review, it was determined to move the bills forward for City Council approval on September 14, 2021. Motion by Alderman Kreinbrink and second by Alderwoman Killey. Motion carried unanimously by voice vote.

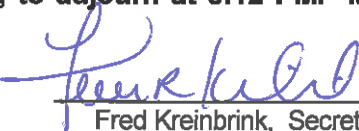
**Old Business:** Alderman Kreinbrink still needs to clarify change requests made by Mayor Latham.

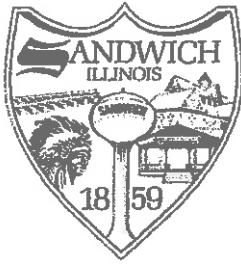
**New Business:** Motion to approve 2021 Minutes for March 15<sup>th</sup>, April 5<sup>th</sup> and 19<sup>th</sup>, May 3<sup>rd</sup> and 17<sup>th</sup>, and June 7<sup>th</sup> and 21<sup>st</sup>, July 6<sup>th</sup> and 19<sup>th</sup>, and August 2<sup>nd</sup> and 16<sup>th</sup> was made by Alderwoman Killey and seconded by Alderman Kreinbrink. Motion carried unanimously by voice vote.

Alderman Kreinbrink noted that the bond payment typically included the amortization schedule, but this time it didn't. It was suggested that this be obtained and submitted to the Council for review.

**Audience Comments:** Mr. Doug Grief asked about the tree removal from Busted Knuckles for 221 S. Wells and 220 E. College. The invoice was pulled, and concluded the work completed was due to the last windstorm which warranted the trees to be removed. Mr. Grief also questioned the bond credit for 624 E Pleasant. The PO was pulled, and indicated that this was a return of a bond payment for work performed in the City Right-of-Way. These bond payments are returned once the Right-of-Way is verified by City staff as being returned to City Standards.

**Adjournment:** There being no further business to come before the Committee, **motion made by Alderwoman Killey, and seconded by Alderman Kreinbrink, to adjourn at 8:12 PM. Motion carried unanimously by voice vote.**

  
Fred Kreinbrink, Secretary



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**Finance Committee Minutes**

City Council Chambers

Monday, September 20<sup>th</sup>, 2021

Chairwoman Johnson called the meeting to order at 8:07 PM.

Roll call was taken:

**Present:** Alderwoman Rebecca Johnson, Alderwoman Cara Killey

**Also present:**

**Review of Semi-Monthly Bills:** Bills were reviewed to be submitted for payment approval.

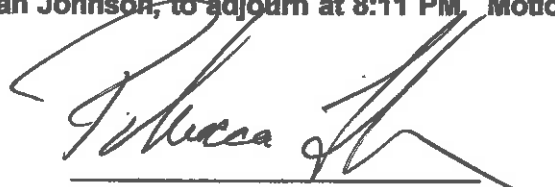
**Old Business:** Update on proposed purchasing agreement: purchasing agreement and is being reviewed by Alderman Kreinbrink.

**New Business:** None.

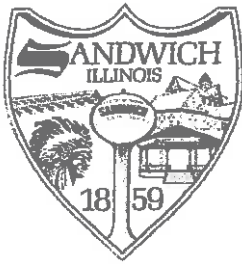
**Audience Comments:** None

**Finance Meeting Motion** to send monthly bills to the city council for payment: Motion made by Alderwoman Killey, seconded by Alderwoman Johnson. Motion passed.

**Adjournment:** There being no further business to come before the Committee, motion made by Alderwoman Killey, and seconded by Alderwoman Johnson, to adjourn at 8:11 PM. Motion carried unanimously by voice vote.



Rebecca Johnson, Finance Chair



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**Finance Committee Minutes**

City Council Chambers  
Monday, October 4<sup>th</sup>, 2021

Chairwoman Johnson called the meeting to order at 7:57 PM.

Roll call was taken:

**Present:** Alderwoman Rebecca Johnson, Alderwoman Cara Killey & Alderman Fred Kreinbrink

**Also present:** Jim Wyman from WSPY & Community member Doug Greif

**Review of Semi-Monthly Bills:** Bills were reviewed to be submitted for payment approval.

**Old Business:** Update on proposed purchasing agreement: purchasing agreement and is being reviewed by Alderman Kreinbrink. Re-formatting needed to submit report.

**New Business:** Alderman Kreinbrink noted he was happy that the city is utilizing grant & partnership with DeKalb Co. striping. Inquiry about performance of new elevator company for the Sandwich Opera House. Vendor name "Rush Truck" needs to be corrected for future payment submissions. Alderwoman Killey proposed to remove payment to Larry Mall builders for \$3,114.45 for prints – as additional print costs are pending. Bill will be re-submitted.

**Audience Comments:** Jim Wyman from WSPY inquired about bill from Coach House for \$1,000.00, Chris Fredrick's bill for new boots just before resignation was inquired about. Bill was pulled to the side by Alderwoman Johnson for further review. Doug Greif inquired about a locksmith that was contracted out for the Police Department. Inquiry as to which building needed locksmith. Bill was pulled for further review by Alderwoman Johnson.

**Finance Meeting Motion** to send monthly bills to the city council for payment: Motion made by Alderman Kreinbrink & seconded by Alderwoman Killey. Motion passed.

**Adjournment:** There being no further business to come before the Committee, motion made by Alderman Kreinbrink & seconded by Alderwoman Killey to adjourn at 8:15 PM. Motion carried unanimously by voice vote.

Rebecca Johnson, Finance Chair



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**Finance Committee Minutes**

City Council Chambers  
Monday, October 18<sup>th</sup>, 2021

Chairwoman Johnson called the meeting to order at 7:57 PM.

Roll call was taken:

**Present:** Alderwoman Rebecca Johnson, Alderwoman Cara Killey & Alderman Fred Kreinbrink

**Also present:** Jim Wyman from WSPY & Community member Doug Peterson

**Review of Semi-Monthly Bills:** Bills were reviewed to be submitted for payment approval.

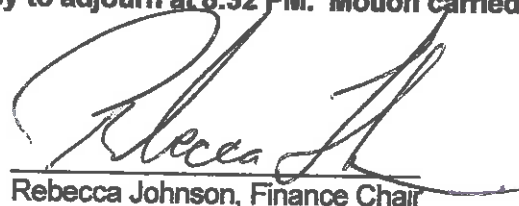
**Old Business:** Update on proposed purchasing agreement: in review with Mayor Latham. Missing minutes from September 7<sup>th</sup>, 20<sup>th</sup> and October 4<sup>th</sup> were discussed. September 20<sup>th</sup> and October 4<sup>th</sup> have been turned in – pending is September 7<sup>th</sup>. Alderman Kreinbrink was unable to use format supplied to him by City Clerk. They are still pending.

**New Business:** None.

**Audience Comments:** Jim Wyman from WSPY inquired about bill from All Service for a new Air Conditioning unit. Inquired about a check received for a closing on Drew Ave. Inquired about a legal fee from Foster & Buick. Question regarding R-lock & Sons for Police Department.

**Finance Meeting Motion** to send monthly bills to the city council for payment: Motion made by Alderman Kreinbrink & seconded by Alderwoman Killey. Motion passed.

**Adjournment:** There being no further business to come before the Committee, motion made by Alderman Kreinbrink & seconded by Alderwoman Killey to adjourn at 8:32 PM. Motion carried unanimously by voice vote.

  
Rebecca Johnson, Finance Chair