



City of **SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

January 24, 2022 @ 7:00 PM

MINUTES

Mayor Latham called the meeting to order at 7:00 PM followed by the Pledge of Allegiance

Roll call was taken:

Present: Mayor Latham, City Clerk li, Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton

Quorum established

Also present: City Treasurer Dell, Chief Bianchi & EMA Director Ciciora

Absent: Building Official Steffens

Audience Comments: None

Due to a scrivener's error in the January bills under the Consent Agenda, Mayor Latham requested a motion to remove Item "c" from the consent agenda. Motion would include the corrected amount of \$817,451.62.

Alderman Johnson moved to amend the Consent Agenda by removing Item "c", and correcting the amount of the January bills to read \$817,451.62. Motion was seconded by Alderman Kreinbrink. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried 8:0

Consent Agenda: Motion made by Alderman Killey and seconded by Alderman Littlebrant to adopt the Consent Agenda as presented. Motion carried unanimously on voice vote

- a. Approval of Regular Meeting Minutes of January 10, 2022
- b. Approval of December, 2021 Financials & Treasurers Report
- c. Approval of January bills totaling \$118,727.69 *(removed)*

Motion made by Alderman Johnson approving payment of January bills totaling \$817,451.62. Alderman Kreinbrink seconded. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried 8:0

Mayor Latham

- a. Sandwich Community Fire Protection District Letter: Mayor Latham read a letter from the Sandwich Fire Department thanking the City's assistance combating the downtown fire on January 9th. The City provided barricades, traffic control and salting for iced roadways.

- b. OSHA Compliance and Reporting: IPRF (IL Public Risk Fund) reminded members of reporting and recordkeeping regulations for work-related injuries and illnesses. Department heads are asked to reply to the Mayor with compliancy requirements.
- c. 2022 Auditing Official (Public Act 11-0652): Mayor Latham explained that Attorney Jessica Harrill had been named the City's Auditing Official in the past. He requested a motion approving Attorney Cassandra Gottschalk as the new Auditing Official FY 2022.

Motion was made by Alderman Whitecotton, and seconded by Alderman Littlebrant. Motion passed unanimously via voice vote.

- d. Sandwich Chamber of Commerce request of \$300 for the Plano Bologna Sandwich Day: Due to inclement weather and poor attendance, funding this year ran short. A suggestion was to challenge Plano to match funds, but Council ultimately favored individual donations directly to the Commerce.
- e. Waste Water Position-Renegotiate Starting Salary, Increase Upon Class 1 License: Mayor Latham made a recommendation to offer \$80,000.00 for the open Sewer Superintendent position, and upon receiving Class 1 licensing, increase the salary by an additional \$15,000.00. The current sewer employee is not interested in the position.

Alderman Kreinbrink moved to offer the Sewer Superintendent position with a starting salary of \$80,000.00, and upon attaining a Class 1 license, increase the salary to an additional \$15,000.00. Alderman Fritsch seconded. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink & Littlebrant Nay: Aldermen Robinson & Whitecotton

- f. Motion to accept Harbour Construction recommendation to award millwork & casework to Midwest Woodcrafters for a bid amount of \$86,300.00

So moved by Alderman Whitecotton, and seconded by Alderman Fritsch. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried unanimously

- g. Motion to accept Harbour Construction recommendation for Public Safety Metal Lockers in the amount of \$74,900.00 to Bradford Systems Corporation of Elmhurst, IL. Chief Bianchi anticipates a May, 2022 arrival and will be reflected in the FY 2022-2023 budget.

Motion made by Alderman Littlebrant approving the bid from Bradford Systems Corporation for Public Safety Building lockers in the amount of \$74,900.00. Motion was seconded by Alderman Holcomb. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nazy:0 Motion carried 8:0

- h. Motion to authorize the Mayor to transfer \$839,663.56 from the City of Sandwich to the Sandwich Police Pension Board of received levy funds.

So moved by Alderman Robinson, and seconded by Aldermen Littlebrant. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried unanimously

- i. Resolution 22-01 authorizing the mayor sign the renewal documents through IMIC for 2021/2022 Carrier Binders Package, Excess Liability, Excess Property & Boiler in the amount of \$ \$130,377.00. Mayor Latham advised that the premium was approximately \$3,000 less than the previous year.

Motion made by Alderwoman Johnson approving Resolution 22-01 as presented. Alderwoman Killey seconded. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried 8:0

Foster, Buick, Conklin, Lundgren & Gottschaulk Law Group: Absent

City Clerk li: No report

City Treasurer Dell provided a spreadsheet on open CD's for the City. He advised a 5-year rollover CD was reduced to a 6-month due to low interest rates. Accounts are protected through collateralization.

City Department Reports:

EMA Director Ciciora: No report

Chief Bianchi provided an update on the construction for the public safety building. Additionally, he advised of the purchase of ten Microsoft licenses at a cost of \$250.00/each and noted the purchase of three computers as budgeted.

Engineering: Regarding Scooter's, remaining issues are storm water and the right of way on Griswold. More discussion

Aldermen Reports:

Alderman Fritsch and Chief Bianchi met with Sandy Koehler and viewed the proposed business site stating it was a good concept and encouraged they move forward. He provided a list of gaming machines within the community but Clerk li noted the State's report was not current that there are 77 gaming machines, not 71 as shown on the report. The City receives 5% of gaming proceeds. Alderman Fritsch inquired about a liquor license for the proposed business that Council has indicated will need to be created. Mayor Latham added that three businesses have approached him requesting a change in liquor class license (Shell on Main Street, Vinez and Brothers Restaurant).

Aldermen Kreinbrink and Holcomb met with Sound Design on upgrading the Council Chambers sound and recording system, An estimate is expected within the week.

Announcements: Next Finance Committee Meeting will be held on Monday, February 7th, immediately following the COW meeting.

There will be no Council Meeting on Monday, January 31st, 2022 due to being the 5th Monday of the month.

There will be a Budget Meeting on Monday, January 31st, 2022 at 7:00 PM.

Adjournment: There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderwoman Johnson to adjourn the Regular Council meeting at 8:00 PM. Motion carried unanimously via viva voce vote.**

/s/ Denise Li, City Clerk