



# City of **SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

## **Regular Council Meeting**

May 9<sup>th</sup>, 2022 @ 7:00 PM

## MINUTES

Mayor Latham called the meeting to order at 7:03 PM followed by the Pledge of Allegiance

Roll call was taken:

**Present:** Mayor Latham, City Clerk Ii, Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton

Quorum established

**Also present:** Attorney Gottschalk, EMA Director Ciciora & Chief Bianchi

Absent: Building Official Steffens

**Audience Comments:** None

**Consent Agenda:** Motion made by Alderwoman Johnson and seconded by Alderman Holcomb adopting the Consent Agenda. Motion carried unanimously on voice vote

- a. Approval of Regular Meeting Minutes of April 25, 2022
- b. Approval of Committee-of-the-Whole Minutes of April 18 & May 2, 2022
- c. Approval of May bills totaling \$ 410,451.03
- d. Approval of Federal Signal Corporation invoice in the amount of \$500.00 for freight surcharge for new siren in the amount of \$500.00 from budget line item #001.0025.70.540.

### **Mayor's Report**

- a. Ordinance 2022-06 entitled "An Ordinance Amending Chapter 54 "Peddlers and Solicitors", by Adding a New Article V, 'Mobile Food Vendors', of the City of Sandwich Municipal Code" presented for first reading. The sale of alcohol will not be permitted. Fees were set at \$100.00 for an annual license or \$25.00 for a single event license. Council will continue to review and present at the May 23<sup>rd</sup> meeting for passage.
- b. Ordinance 2022-05 entitled "An Ordinance Amending Chapter 54 "Peddlers and Solicitors", by Adding a New Article VI "Farmers Market", of the City of Sandwich Municipal Code". Council reserves the right to waive first reading for passage. Fee was set at \$100.00 annually, and paid at the time of permit application unless waived

by the Council. City Clerk will be responsible for the managerial application permits by the market manager.

**Alderman Whitecotton moved to waive the first reading of Ordinance 2022-05. Motion was seconded by Alderwoman Johnson. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant & Whitecotton Nay: Alderman Robinson Motion carried 7:1**

**Motion made by Alderman Robinson to adopt Ordinance 2022-05 as presented. Alderman Whitecotton seconded. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay: 0 Motion carried 8:0**

- c. Right-of-Way & Excavation Permit: Mayor Latham requested a motion for passage increasing permit fees.

**So moved by Alderman Littlebrant, and seconded by Alderwoman Killey. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried unanimously**

- d. Amendments to the Personnel Policy: For negotiation purposes for top administration positions, such as a City Administrator or Superintendent of Streets, the Mayor would like to have the ability to offer up to 160 hours as part of the compensation package. This change would affect new hires only.

**Motion made by Alderwoman Johnson, and Alderman Kreinbrink seconded, approving up to 160 vacation hours as part of the new hire compensation package. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried 8:0**

- e. Mayoral Appointments FY 2022-2023: A list of appointments was distributed for review. There were no objections.

**So moved by Alderwoman Johnson, and seconded by Alderman Kreinbrink Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried unanimously**

- f. Raises for Select Employees: Non-collective matters regarding office staff, supervisors and the building official raised questions that would be better suited for Executive Session.

**Executive Session: Motion made by Alderman Robinson to enter into Executive Session at 7:46 PM collective bargaining under 5 ILCS 120/Section 2(c)(2) "Collective negotiating matters between the public body and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Motion was second by Alderman Littlebrant. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay: 0 Motion carried unanimously**

**Alderwoman Johnson made a motion to return to open session at 8:14 PM. Motion was seconded by Alderman Littlebrant. Aye: Aldermen Fritsch, Holcomb,**

**Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried 8:0**

**So moved by Alderwoman Johnson to give a 3% raise to the following employees: Mary Bryant, Brad Eade, Wendy Flowers, Denise li (as collector), Michele Hoisington, Lisa Mangers, Mike Nelson, Todd Steffens, and Brian Voelkel including a raise to all part-time help (including crossing guards) of \$15/hour. Motion was seconded by Alderman Fritsch. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried 8:0**

- g. Chief of Police Contract: Contract included a 3% raise plus cell phone reimbursement once a new plan has been established.

**Motion made by Alderwoman Killey approving the employment contract with Chief Bianchi, as amended. Motion was seconded by Alderman Littlebrant. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried on unanimous vote**

**Foster, Buick, Conklin, Lundgren & Gottschaulk Law Group**: Motion made by Alderman Holcomb, and seconded by Alderman Whitecotton, authorizing the Attorney to edit the current Hawkers Ordinance by removal of the food vendor, and other amendments to the discretion of the City Attorney.

**So moved by Alderman Holcomb, and seconded by Alderman Whitecotton. Motion carried unanimously via voice vote.**

**City Clerk li**: No report

**City Treasurer**: Colanne Schwemlein was appointed to complete the unexpired treasurer's position. Her term will expire in 2023.

**City Department Reports:**

EMA Director Ciciora: No report

Chief Bianchi advised that the donated generator for the public safety building will require new belts and fluids. He had received an email from the Pension Board stating the enlistment of Mike Nelson as code enforcer will not jeopardize his pension benefits.

Engineering: The Latham Street project has been delayed due to permits for the utilities Companies such as ComEd and Nicor. IDOT has signed off on the project.

**Aldermen Reports:**

Alderman Fritsch reported that he will be meeting with Matt Christiansen and Brad Eade on Thursday to discuss pricing on sidewalk replacement and identifying sidewalks in need of attention. Also, he continues to work on the Johnson building matter pertaining to the coal chute and sidewalk issues.

Alderman Kreinbrink advised that he and Alderwoman Killey will attempt another meeting with Crowther roofing related the Opera House roof. The meeting scheduled for the previous meeting had been cancelled due to rain.

**Announcements:** Next Finance Committee Meeting will be held on Monday, May 9th immediately following the COW meeting. Chairperson Rebecca Johnson requested that the Finance Committee Meeting change the time of the meetings to 6:30 PM for the remainder of the year. This matter will be addressed at the next Finance Committee Meeting.

**Adjournment:** There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Holcomb to adjourn the Regular Council meeting at 8:26 PM. Motion carried unanimously via viva voce vote.**

/s/ Denise Li, City Clerk