



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

June 13th, 2022 @ 7:00 PM

MINUTES

In the absence of Mayor Latham, Deputy Clerk Teckenbrock called the meeting to order at 7:00 PM followed by the Pledge of Allegiance

Roll call was taken:

Present: Deputy City Clerk Teckenbrock, Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Robinson & Whitecotton

Quorum established

Also present: Attorney Gottschalk, EMA Director Ciciora & Chief Bianchi

Absent: Mayor Latham, City Clerk Li, Alderman Littlebrant & Building Official Steffens

Mayor Pro Tem: Deputy Clerk Teckenbrock requested a motion appointing a mayor pro tem for the remainder of the meeting. **Motion made by Alderwoman Killey appointing Alderman Robinson as mayor pro tem. Alderman Whitecotton seconded. Aye: Aldermen Fritsch, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried unanimously**

Audience Comments: None

Consent Agenda: Motion made by Alderwoman Johnson and seconded by Alderman Whitecotton adopting the Consent Agenda. **Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried 7:0**

- a. Approval of Committee-of-the-Whole Minutes of May 16th, 2022
- b. Approval of Regular Meeting Minutes of May 23rd, 2022
- c. Approval of June bills totaling \$ 228,874.91

Mayor's Report

- a. **Oath of Office for City Treasurer:** Mayor Pro Tem, Rich Robinson, administered the oath of office to Colanne Schwemlein as City Treasurer.
- b. **Approval of City Administrator Job Responsibilities:** Council noted there were going to be some changes made from the original job description, but no one has seen the revision to date. Council passed on topic.
- c. **Approval of Economic Development Application:** No action was taken

d. Resolution 22-07 entitled “Resolution Authorizing the Mayor to Sign 3-Year Print Maintenance Agreement with Impact Networking LLC” presented for passage. The contract is for \$525.50/quarterly that includes maintenance and service calls, toner, and image allowance of black / white copies of 10,500 and 4,600 colored copies.

Motion made by Alderwoman Killey and seconded by Alderwoman Johnson, authorizing the Mayor to enter into a 3-year Print Maintenance Contract with Impact Networking, LLC. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried 7:0

e. Ordinance 2022-07 entitled “An Ordinance Amending Chapter 82 “Traffic and Vehicles”, Authorizing the Operation of Qualified Golf Carts and Utility-Terrain Vehicles (not intended for 4 wheelers) on Streets Under the Jurisdiction of the City of Sandwich, Illinois, presented for first reading. No action was taken.

f. Ordinance 2022-08 entitled “An Ordinance Amending Chapter 2, “Administration”, Article III, “Officers and Employees”, Division 7 “Department Heads”, Section 2-275, “Appointment”, of the City of Sandwich Municipal Code” presented for passage. No action taken.

g. Ordinance 2022-10 entitled “An Ordinance Amending Chapter 6, “Alcoholic Beverages”, Article 1, “In General”, Section 6-3 “Liquor Control Commissioner”, of the City of Sandwich Municipal Code presented for first reading.

Motion to waive first reading was made by Alderman Kreinbrink and seconded by Alderman Whitecotton. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried unanimously

Alderman Whitecotton moved to pass Ordinance 2022-10 as presented. Motion was seconded by Alderman Holcomb. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried 7:0

h. Chapter 54 – Peddler & Solicitors / 1st Reading: Attorney Gottschalk advised not to waive 1st reading. No action taken.

i. Downtown Beautification Program Authorization: Council was unsure of the program details and opted to pass on any action.

Foster, Buick, Conklin, Lundgren & Gottschalk Law Group: No report

City Clerk li: In the absence of City Clerk li, Deputy Clerk Teckenbrock presented Resolution 22-06 entitled “A Resolution Providing for Collateralization of Deposit and Designating Signatories for Banking Transactions” for passage. By Resolution approval, Pete Dell would be removed as an authorized signatory, and newly appointed City Treasurer, Colanne Schwemlein would be added.

So moved by Alderman Robinson. Motion seconded by Alderwoman Johnson. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried unanimously

City Treasurer Schwemlein: No report

City Department Reports:

EMA Director Ciciora: No report

Police Department: Chief Bianchi explained he is ready to move forward with an officer replacement that would include background check, physical, polygraph and other testing. The Mayor had recommended that the Chief receive Council approval to move forward. Council approved. Chief also provided an update on the new public safety building noting public works will be utilized for the parking lot sealcoating, painting and landscaping. Lastly, Chief reported that the Illinois Liquor Control Commission has upheld the City's finding for revocation of the liquor license for Route 34 Pub & Grub. The business will be shuttered permanently at midnight on Monday, June 13th.

Engineering: No report

Aldermen Reports:

Alderman Fritsch requested the Council to review his suggestions to amend the Municipal Code that he had distributed earlier in the week regarding parking on the City's parkway. He would like to continue the discussion at next week's meeting.

Alderwoman Johnson advised Council that she will be absent from Council meetings for a few weeks in July.

Alderwoman Killey spoke on the City qualifying for grant money to repair the Opera House roof through US Representative Lauren Underwood.

Alderman Kreinbrink reported that the testing on the sidewalk evaluation system through DeKalb County is in the final stages of testing. Another testing will be conducted this week with the anticipation the app will be operable for the City's use. Stored data would include sidewalk location, condition, water b-boxes, and parkway conditions.

Announcements: The next Finance Committee Meeting will be held on Monday, June 20th, 2022 at 6:30 PM.

Adjournment: There being no further business to come before the Council, **motion made by Alderwoman Johnson and seconded by Alderwoman Holcomb to adjourn the Regular Council meeting at 7:32 PM. Motion carried unanimously via viva voce vote.**

Transcribed by
Denise Li, City Clerk