



City of SANDWICH, ILLINOIS

City Hall Annex - 128 East Railroad Street

Special Meeting

Monday, May 17th, 2021

MINUTES

Mayor Latham called the Special Meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Latham, City Clerk Li, Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton

Also present: Attorney Harrill, Director of Public Works / City Engineer Horak, Chief Bianchi, EMA Director Ciciora, City Treasurer Dell, and Building Official Steffens

Approval of Mayoral Appointments: Mayor Latham addressed the Council explaining the proposed appointments reflect both continuity and change for the City. In October, 2020, the Council eliminated some of the committees that, confirmed by legal counsel, can be reinstated. The personnel committee would be one such committee to be reinstated. Two new committees are being introduced: Historical Preservation Commission whose goal is to identify and preserve historical and architectural characteristics of the city, promote civic pride, improve economy, vitality and value of city landmarks, entice buyers and visitors to support commerce including encouraging preservation of structures and neighborhoods; and The Citizens Advisory Committee (shown as the Board of Local Improvements on the slate of appointments) as a citizen sounding board of ideas and opportunities to submit to the Mayor and Council with concepts to improve the lives of individuals, businesses and organizations.

Alderman Robinson explained the reasoning behind the elimination of some of the committees in October noting that the Tourism Committee was found to have violated OMA (Open Meetings Act) protocol two years ago. Several aldermen shared the same concerns related to OMA violations. Additionally, Alderman Robinson favored individual motions by grouping rather than voting all-inclusive on the appointments.

Alderman Kreinbrink moved to accept the 2021-2022 Mayoral appointments as a slate of appointees, including the name change from Board of Local Improvements to Citizens Advisory Committee. Alderwoman Johnson seconded. Aye: Aldermen Fritsch, Johnson & Kreinbrink Nay: Aldermen Holcomb, Killey, Littlebrant, Robinson & Whitecotton Motion failed 3:5

Approval of Resolution 21-05 entitled "A Resolution Providing for Collateralization of Deposits and Designating Signatories for Banking Transactions". Because of the new Administration, Council would be approving new signatories for the City's bank accounts.

Motion made by Alderman Robinson approving Resolution 21-05 as presented. Motion was seconded by Alderman Fritsch. Aye: Aldermen Fritsch, Holcomb, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton Nay:0 Motion carried 8:0

Announcement: The Committee-of-the-Whole Meeting to follow immediately after the Special Meeting of May 17, 2021

Audience Comments: None

Adjournment: Motion made by Alderwoman Johnson and seconded by Alderman Kreinbrink to adjourn the Special Meeting at 7:26 PM. Motion carried unanimously by voice vote.



Denise Li, City Clerk

**City of Sandwich
Secs. 2-249-2.274**

**Appointments
Updated 5/16/2021**

**2021 to 2022
Division 7-Department Heads**

The police chief, city engineer, public works director, water superintendent, streets and property superintendent and the wastewater superintendent (referred to as Division Heads) shall be appointed by the Mayor and with the approval of the city council and shall hold office for one year from and after the appointment and the qualification and until their successors shall have been appointed and qualified, provided, however, that such term of office shall not continue beyond the remaining term of the mayor.

Department Heads	
Chief of Police	James Bianchi
City Engineer	Thomas Horak
Director of Public Works	Thomas Horak
Water Superintendent	Brian Voekel
Streets & Property Superintendent	Sean Horan
Waterwater Superintendent	Christopher Frederick

Commissions
Planning Commission
William Hall (Chair)
Gene Westerberg (VC)
Rich Kell (Secretary)
Frank Moran
Dave Kurtz
Ronald Shaeffer
Matt Blocker

Other Appointments	
Deputy Clerk	James Teckenbrock
City Collector	Denise II
City Building Official	Todd Steffens
Fire Official	Todd Steffens
EMA Director	Thomas Cicora
911 Coordinator	Jim Bianchi
Open Meeting Act	Denise II
FOIA Officer/Assistant FOIA Officers	Denise II/Tom Horak, Wendy Flowers

Zoning Board of Appeals
Rich Kell (Chair) 5/22
William Hall (VC) 5/25
Matt Blocker (Secretary) 5/26
Doug Grief 5/25
Ronald Shaeffer 5/26
Heather Brunoehler-5/22
Gene Westerberg 5/26

City Council	
Finance Committee	
<i>Chair</i>	Rebecca Johnson
Finance Committee	Cara Killey
Finance Committee	Fred Kreinbrink

Police Commission
Charles Fish 5/23
Greg Sullivan 5/24
Jeff Beverage 5/22

Personnel Committee	
<i>Chair</i>	Fred Kreinbrink
Personnel Committee	Rick Whitecotton
Personnel Committee	Bill Fritsch

Police Pension
Richard Robinson
Tom Oker

Liaisons	
Street Dept Liaison	Bill Fritsch
Wastewater Dept Liaison	Bill Littlebrant
Sewer Dept Liaison	Brent Holcomb
Opera House Liaison	Cara Killey
Chamber of Commerce Liaison	Rebecca Johnson

Historical Preservation Commission
Gary Augustine
Chris Schwemlein
Nancy Schroeder
Todd C. Latham
Chris Phillips

Budget Committee	
Budget Officer/Chair	Fred Kreinbrink
Asst Budget Officer	Pete Dell
Budget Committee	Bill Littlebrant

Board of Local Improvements
Mike Rettig
Scott Francis
Joe Breunig
Bill Yeske
Jeremy Moss
Shaun Legge
Dan Hoyt

Agency Appointments	
City Attorney	Foster, Buick, Conklin, & Lundgren
City Auditors	Newkirk and Associates
City Financial Consultant	Lauterback and Amen

Technology Improvement Committee
Rich Robinson
Dave Kurtz
Brent Holcomb

City CBA Representatives
Pete Dell
Todd Latham