



# City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

## Committee-of-the-Whole Council Meeting

December 19<sup>th</sup>, 2022 immediately following Regular Council Meeting

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## MINUTES

Mayor Latham called the meeting to order at 7:52 PM. Roll call was taken:

**Present:** Mayor Latham, Clerk li, Aldermen Erickson, Fritsch, Johnson, Killey, Kreinbrink, Littlebrant, Robinson & Whitecotton

Quorum established

**Also Present:** City Attorney Gottschalk, City Administrator Penman, Chief Bianchi & EMA Ciciora

Absent: City Treasurer Schwemlein & Building Official Steffens

**Mayor Latham** read a Proclamation of Appreciation for the educational services of Dr. Christine Sobek, President of Waubensee Community College on her impending retirement.

**Foster, Buick, Conklin, Lundgren & Gottschalk Law Group:** No report

**City Clerk li** reported that Michele Hoisington has requested to rollover 22 hours of unused vacation time. Her anniversary date was December 12<sup>th</sup>, 2022. No action was required by the Council. Clerk li also distributed Supplemental #3 of the Municipal Code.

**City Treasurer Schwemlein:** Absent

**City Administrator Penman** explained that many of the permit fees are outdated and have not been addressed since the 1990's. He is working with Building Official Steffens to create a comparable spread sheet to present to the Council. The goal is for the City to cover their costs in the permit process.

### **City Department Reports:**

**EMA Director Ciciora:** No report

**Chief Bianchi** advised that the elimination of cash bail will become effective January 1<sup>st</sup>.

**Engineering:** No report

**Aldermen Reports:** Alderman Kreinbrink thanked everyone for assistance with the annual Franklin Mall project advising it went very well with approximately 450 boxes distributed.

**Announcement:** Mayor Latham expressed his desire to host a planning meeting either February 18<sup>th</sup> or 25<sup>th</sup>. He requested Council to let him know which date will work better for everyone.

Clerk li reminded Council that the next meeting will be held on Tuesday, January 3<sup>rd</sup>, 2023 starting with the Finance Committee at 6:30 PM.

**Audience Comments:** None

**Adjournment:** There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Littlebrant to adjourn the Committee-of-the-Whole council meeting at 8:02 PM. Motion carried unanimously on voice vote.**

/s/ Denise li – City Clerk