



City of
SANDWICH, ILLINOIS

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Finance Committee Minutes

City Council Chambers

Monday, January 18, 2021

Chairwoman Killey called the meeting to order at 7:54 PM.

Roll call was taken:

Present: Aldermen Dell, Killey & Kreinbrink; City Clerk li

Also present: WSPY Correspondent Ethan Kruger

Motion to Approve Minutes: Motion made by Alderman Dell, and seconded by Alderman Kreinbrink, to approve minutes from October 19, 2020; November 2 & 16, 2020; December 7 & 21, 2020; and January 4, 2021. Motion passed unanimously.

Review of Semi-Monthly Bills: Bills were reviewed to be submitted for payment approval at the Regular Meeting of January 25, 2021.

Old Business: Alderman Kreinbrink reported he met with Engineer Horak and is finalizing the proposed purchasing policy. He will have Engineer Horak, Wes Levy (from Lauterbach & Amen) and Attorney Harrill review prior to presenting to the Council for review.

New Business: City Clerk li explained a new module being offered by the City's accounting software that will allow residents the availability to review their accounts, pay online and receiving e-mail mailings. The software also provides for public use management affording residents to report light outages, as an example. Approximately 2700 bills are mailed quarterly and approximately 300 residents currently use the option to pay online through ePay. Cost is \$3,000 plus an annual fee of \$500 based on resident usage. Finance Committee approved investigating the program and reporting back at the next meeting.

Audience Comments: None

Adjournment: There being no further business to come before the Committee, **motion made by Alderwoman Killey, and seconded by Alderman Dell, to adjourn at 8:19 PM. Motion carried unanimously by voice vote.**

/s/ Denise li, City Clerk