



City of
SANDWICH, ILLINOIS

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Finance Committee Minutes

City Council Chambers

Monday, February 15, 2021

Chairwoman Killey called the meeting to order at 8:27 PM.

Roll call was taken:

Present: Aldermen Dell, Killey & Kreinbrink; City Clerk li

Also present: WSPY Correspondent Ethan Kruger

Review of Semi-Monthly Bills: Bills were reviewed to be submitted for payment approval at the Regular Meeting of February 22, 2021. Review questions included an invoice to Chicago Title Insurance for the Hall Street acreage in the amount of \$1,128.00 and an invoice for the public safety building in the amount of \$7,000.00 payable to Etscheid, Duttlinger & Assoc.

Old Business:

Proposed Purchasing Agreement – Alderman Kreinbrink has discovered a glitch in the word doc and will require some retyping before Engineer Horak reviews.

Utility Billing Software Module – Clerk li reported that she has been in contact with FrontDesk (new supplemental accounting software) and learned they are agreeable to lower the minimum number of participants from 300 to 100. Cost to the City will be \$960.00 for the first year plus a one-time “on-board” fee of \$2,500 if paid by March 31st. The software will enable residents to set up their own online accounts to pay quarterly bills, review their accounts, report light outages, Clerk li recommended the City enter into a contract with FrontDisk, and the Committee concurred.

New Business: None

Audience Comments: Resident Todd Latham had questions from the COW meeting immediately preceding the Finance Committee meeting relative to the sewer plant upgrades presentation and financing.

Adjournment: There being no further business to come before the Committee, **motion made by Alderman Dell, and seconded by Alderman Kreinbrink, to adjourn at 8:50 PM. Motion carried unanimously by voice vote.**

/s/ Denise li, City Clerk