



City of  
**SANDWICH, ILLINOIS**

144 E. Railroad St – Sandwich, IL 60548

Phone: (815) 786-9321 Fax: (815) 786-7012

---

## **Finance Committee Minutes**

### City Council Chambers

Monday, August 17<sup>th</sup>, 2020

Chairwoman Killey called the meeting to order at 7:25 PM.

Roll call was taken:

**Present:** Aldermen Dell, Killey & Kreinbrink

**Also Present:** City Clerk li & WSPY Correspondent Jim Wyman

**Review of Semi-Monthly Bills:** Bills were reviewed to be submitted for payment approval at the Regular Meeting of August 24<sup>th</sup>, 2020. Question was raised regarding an invoice from the Law Firm of Heyl Royster in the amount of \$448.00. Clerk li explained that as part of the annual audit, auditors reach out to law firms that represented the City during the audit period. Auditors will then send a letter for confirmation. This particular law firm represented the City last year and again in January, 2020. She also noted that they are the only law firm that charges the City to sign the confirmation letter for the auditors.

**Old Business:** Update on proposed purchasing policy has been tabled until September 8<sup>th</sup> due to computer issues.

**New Business:** City Clerk li explained that when the Municipal Code was recodified in 2017, the City entered into a new contract. In attempts to submit a request for Supplement 1 to the Municipal Code, it was discovered that City had contracted for a premium contract with components that the City does not use nor has need because of the population size. She was able to reduce the annual online support from \$1,340 to \$550 annually. She cautioned that the Supplemental 1 cost presently exceeds \$6,000. The Clerk is trying to re-negotiate the contract to lower the cost but fears she will be unsuccessful for the Supplement 1. Alderman Pete Dell suggested that she contact Attorney Kevin Buick who had been instrumental in the recodification process in 2017. Clerk li will provide an update at the September 8<sup>th</sup> meeting.

**Audience Comments:** WSPY Correspondent, Jim Wyman, questioned the status of the Little Rock Creek Watershed and what the City is receiving in return from the invoices presented for payment approval.

**Adjournment:** There being no further business to come before the Committee, **motion made by Alderwoman Killey, and seconded by Alderman Dell, to adjourn at 7:50 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li, City Clerk