



City of **SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

March 9th, 2020 @ 7:00 PM

MINUTES

Mayor Robinson called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Roll call was taken:

Present: Mayor Robinson, City Clerk li, Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden & Surratt

Also present: Attorney Harrill, Department of Public Works / City Engineer Horak, City Treasurer Webber, Chief Bianchi & EMA Director Ciciora

Audience Comments: WSPY Correspondent, Jim Wyman, inquired who would be enforcing electrical inspections upon the passage of Ordinance 2020-07 adopting NFPA 70 National Electrical Code. Additionally, he noticed the City's website had been down the past week, and wondered if it had been cyber-attack.

Consent Agenda: Motion made by Alderman Kelleher, and seconded by Alderman Dell, to adopt the Consent Agenda. Aye: Aldermen Chmielewski, Dell, Killey, Kelleher, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

- a. Approval of Regular Council Meeting Minutes of February 24, 2020
- b. Approval of COW Minutes of March 2, 2020
- c. Approval of the Special COW Meeting Minutes of February 26, 2020
- d. Approval of February bills totaling \$ 153,352.21

Mayor:

"Intergovernmental Agreement for the Provision of Engineering Services for the City of Sandwich, Illinois, in DeKalb County, Illinois" was presented authorizing the Mayor to sign said agreement on behalf of the City. The Agreement allows DeKalb County to provide engineering services to the City of Sandwich for general maintenance projects.

So moved by Alderman Kelleher, and seconded by Alderman Kreinbrink. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

Ordinance 2020-06 entitled "An Ordinance Amending Chapter 98 Zoning of the City of Sandwich Municipal Code Pertaining to Adult-Use Cannabis" presented for passage. Said Ordinance defines cannabis establishments, allowable locations with restrictions, and approval of a special use.

Motion made by Alderman Surratt, and seconded by Alderman Kelleher, approving passage of Ordinance 2020-06 as presented. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Robinson & Surratt Nay:0 Abstained: Alderman Redden Motion carried

Ordinance 2020-07 entitled “An Ordinance Adopting the NFPA 70 National Electrical Code, 2017 Edition as Amended” presented for passage. Alderwoman Chmielewski requested additional time to review said Ordinance to determine the impact on business and residential construction projects.

Alderwoman Chmielewski made a motion to table the passage of Ordinance 2020-07 for two weeks (March 23, 2020). Motion was seconded by Alderman Dell. Aye: Aldermen Chmielewski, Dell, Kreinbrink, Redden & Robinson Nay: Aldermen Kelleher, Killey and Surratt Motion carried 5:3

Appointment to the Plan Commission & Zoning Board of Appeals: Upon the recent resignation of commission member Doug Scheidecker, Mayor Robinson appointed Matt Blocker as the new commissioner replacement. Mr. Blocker is President of G.A, Blocker Grading Contractor in Oswego.

Motion was made by Alderman Kreinbrink accepting the appointment of Matt Blocker to the Plan Commission and Zoning Board of Appeals. Motions was seconded by Alderman Surratt. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

Foster, Buick, Conklin & Lundgren, LLC: No report

City Clerk li: Requesting confirmation, the next Special COW Meeting for the 2020-2021 budget, will be on Wednesday, March 18th at 5:30 PM in the City Hall Council Chambers.

City Treasurer Webber: No report

Director of Public Works / City Engineer Horak:

Plan Commission regular meeting of Tuesday, March 10th, 2020 has been cancelled.

2020 Sludge Hauling: A draft of the proposed bid was distributed for review. Engineer Horak expects the cost to be less than \$25,000.00 which, according to the Municipal Code, he can contract without Council approval. He offered to bring before the Council before a final decision is made.

Lower Little Rock Creek Watershed Study: Meeting #3 is scheduled for Wednesday, March 18th, 2020 at 10:00 AM in the City Council Chambers.

Latham Street – Center to Sandhurst Reconstruction Project 20-00046-00-FP: Crash data from the police department has been received and application period for the project with KKCOM (Kane/Kendall Council of Mayors) STP-L projects concludes on March 15, 2020. Approximately \$80,000 of Phase II engineering will be paid from MFT (Motor Fuel Tax) funds.

Chief Bianchi: No report

EMA Ciciora: No report

Alderwoman Chmielewski: No report

Alderman Dell expressed concern on the growing Coronavirus outbreak. Acting proactively, he emphasized the need for cautionary measures including limited staff exposure. He would like the Council to formalize a plan should the worst occur.

Alderman Kelleher: No report

Alderwoman Killey: The next regular Finance Committee Meeting will be held on Monday, March 16th following the COW (Committee-of-the-Whole) Meeting.

Alderman Kreinbrink reported that he and Alderman Kelleher have the specs ready to proceed with RFP (Request for Proposal) on IT service for the City. He noted that there are 4-5 vendors interested.

Alderman Redden: No report

Alderman Robinson reported that he attended the annual Chamber of Commerce dinner on March 5th; on Friday, March 6th, he attended the installation of the new Sandwich Postmaster, Shermeen Hill, and recently participated in the Spares of Kids, an annual Big Brother / Big Sister bowling fundraiser. He raised \$1,300.00 toward the program.

Alderman Surratt: No report

New Business: None

Adjournment: There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Surratt to adjourn the Regular Council meeting at 7:18 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li – City Clerk