



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

March 20th, 2023 @ 7:00 PM

MINUTES

Mayor Latham called the meeting to order at 7:00 PM followed by the Pledge of Allegiance

Roll call was taken:

Present: Mayor Latham, City Clerk Ii, Aldermen Erickson, Fritsch, Johnson, Killey, Kreinbrink, Robinson & Whitecotton

Quorum established

Also present: City Attorney Gottschalk, City Administrator Penman, Chief Bianchi, Building Official Steffens, Sewer Superintendent Eade & EMA Director Ciciora

Absent: Alderman Littlebrant

Audience Comments: Local resident, Elsie Morrissey, spoke highly of a recent performance of “The Secret Garden” held at the Opera House this past weekend. Calling it a ‘beautiful family event’, she voiced opposition to any future drag queen shows or any other venue not meant for families.

Consent Agenda: Alderwoman Killey requested that item “e” (Approval of City Audit FY 2021-2022) be removed.

- a. Approval of Committee-of-the-Whole Meeting minutes of 02-20-2023
- b. Approval of Regular & COW Meeting minutes of 03-06-2023
- c. Approval of Special Meeting minutes for 03-11-2023
- d. Approval of Treasurer’s Report / Financial for February, 2023
- e. ~~Approval of City Audit (FY 2021-2022)~~ *(removed at request of Alderwoman Killey)*
- f. Approval of Police Pension Audit (FY 2021-2022)

Alderwoman Erickson moved to accept the consent agenda subject to the removal of Item “e”. Motion was seconded by Alderman Robinson. Motion carried unanimously on voice vote.

Mayor’s Report reported he is continuing an ongoing conversation regarding the proposed solar field.

Foster, Buick, Conklin, Lundgren & Gottschalk Law Group: No report

City Clerk Ii: No report

City Treasurer Schwemlein reported that auditors, Newkirk & Associates, have submitted the annual audit FY2021-2022 to the State Comptroller. Referencing the February Treasurers Report & Financials, the General Fund's revenues continue to trend overbudget; expenses are underbudget with 89% of budgeted expenses having occurred.

City Administrator Penman: No report

City Department Reports:

EMA Director Ciciora - No report

Chief Bianchi - No report

Engineering - No report

Council Reports: Alderman Kreinbrink advised that the narrative portion of the proposed FY 2023-2024 budget is being revised, and number being recompiled for distribution next week.

New Business:

a. Approval of March invoices is amended to read \$82,738.29. An invoice from Cintas was removed for further review.

Motion made by Alderman Robinson approving March invoices in the amended amount of \$82,738.29. Motion was seconded by Alderwoman Johnson. Aye: Alderman Erickson, Fritsch, Johnson, Killey, Kreinbrink & Whitecotton Nay: Alderman Robinson Motion carried 6:1

b. Approval of Ordinance 2023-07 to raise debit limit for the purpose of fund WWTF (Wastewater Treatment Facility).

Motion made by Alderwoman Erickson approving Ordinance 2023-07 entitled "An Ordinance Authorizing Loan Agreement and Borrowing of Funds from the Illinois Environmental Protection Agency Water Pollution Control Loan Program Regarding Waste Water Treatment Facility Improvements Project in the City of Sandwich". Alderman Kreinbrink seconded. Aye: Aldermen Erickson, Fritsch, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried 7:0

c. Approval to award Wastewater Treatment Facility Improvement Project to Vissering Construction Company of Streator, IL, in an amount not to exceed \$19,500,000.00, and authorize the Mayor to sign necessary agreement. Chris Buckley, Senior Project Manager, from EEL was present to explain bid award options and answer questions. Option 6, the most desirable but cost prohibitive consisted of the base bid of \$10,275,000.00 plus fermentation tanks & Bio.-P plus generator and new aerators. Total cost would be \$19,147,865.00.

Motion made by Alderwoman Erickson to award Option 6 to Vissering Construction. Alderman Kreinbrink seconded. Aye: Alderman Kreinbrink and Whitecotton Nay: Aldermen Erickson, Fritsch, Johnson, Killey & Robinson Motion failed 2:5

Second option, Option 5, was discussed in depth regarding financing. Option 2 consisted of the base bid of \$10,275,000.00 plus generator and (four) new aerators. Total cost will be \$14,003,015.00.

Alderman Robinson made a motion to award Option 5 to Vissering Construction. Alderwoman Erickson seconded. Aye: Aldermen Erickson, Fritsch, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried unanimously

d. Approval of renewal of Ancillary Employee Benefits (vision / dental / life / short-term disability-STD / Employee Assistance Program - EAP) FY 2023-2024. Dental and vision costs did not increase. Switching to Blue Cross Blue Shield , compounded with the unchanged dental and vision plans, will cost \$49,406.66, an annual savings of \$3,521.69.

So moved by Alderman Robinson, and seconded by Alderwoman Johnson. Aye: Aldermen Erickson, Fritsch, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried unanimously

e. Recommend Council approve bid for Professional Cleaning Services for the public safety building from Pew Pew Guru, LLC in Oswego. Base cost is \$23,888.00 annually for twice weekly cleanings. Biohazard services on an on-call basis is \$299.99.

Motion made by Alderman Kreinbrink approving the bid from Pew Pew Guru, LLC, as presented. Motion was seconded by Alderman Whitecotton. Aye: Aldermen Erickson, Fritsch, Johnson, Killey, Kreinbrink, Robinson & Whitecotton. Nay:0 Motion carried 7:0

f. Authorize Mayor to enter into an IGA (Intergovernmental agreement) with Little Rock Township for paving of city sections of Griswold Springs Road. Engineer estimate is \$48,000.00. Goal is for bids by the end of the month.

So moved by Alderman Whitecotton, and seconded by Alderman Fritsch. Aye: Aldermen Erickson, Fritsch, Johnson, Killey, Kreinbrink, Robinson & Littlebrant Nay:0 Motion carried unanimously.

g. Approval of Professional Services Agreement with EEI (Engineering Enterprises Inc) to prepare plan and specifications FY 2023-2024 Street Program repaving and improvements on Lafayette Street and Main Street between Church Street to Railroad Street. Cost not to exceed \$50,000.00.

Motion made by Alderwoman Johnson. Alderwoman Erickson seconded. Aye: Aldermen Erickson, Fritsch, Johnson, Killey, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried 7:0

h. Authorize Professional Services Agreement with HLR (Hampton, Lenzini & Renwick) for engineering services for Pratt Road bridge at an amount not to exceed \$250,000.00. The goal is to move forward on the project to have a “shovel ready” project ready for bidding in 2024.

So moved by Alderman Kreinbrink, and seconded by Alderwoman Johnson. Aye: Aldermen Erickson, Fritsch, Johnson, Kiley, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried 7:0

Announcements: The next Finance Committee Meeting is April 3rd, 2023 at 6:30 PM. The next Regular Council Meeting is April 3rd, 2023 at 7:00 PM immediately followed by the Committee-of-the-Whole Meeting.

Police Commission Meeting will be held at the public safety building on Wednesday, April 5th, at 4:00 PM

Committee Meetings will be held on Thursday, April 13th, 2023:

- 6 PM Technology Committee
- 7 PM Historical Preservation Committee
- 8 PM Citizen's Advisory Committee

Auditor Bill Newkirk will present the audit (FY 2021-2022) at the April 3rd regular meeting

Adjournment: There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderwoman Erickson to adjourn the Regular Council meeting at 8:13 PM. Motion carried unanimously via viva voce vote.**

/s/ Denise Li, City Clerk