



# City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

## Regular Council Meeting

July 13<sup>th</sup>, 2020 @ 7:00 PM

## MINUTES

Mayor Robinson called the meeting to order at 7:00 PM.

Roll call was taken:

**Present:** Mayor Robinson, City Clerk li & Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden & Surratt

**Also Present:** City Attorney Harrill, Department of Public Works Horak; Building Official Steffens, City Treasurer Webber, EMA Director Ciciora & Chief Bianchi

**Audience Comments:** Jim Wyman, WSPY Correspondent, inquired what the address was on City-owned property is being deemed surplus.

Local resident, Doug Grief, asked if the City will meet the extended IEPA deadline on the Gletty Road cleanup, what is the grant status to fund the new police station, and when will blueprints for the building be available.

**Consent Agenda:** Motion made by Alderman Surratt, and seconded by Alderman Kelleher to adopt the Consent Agenda. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

- a. Approval of Regular Council Meeting Minutes of June 22, 2020
- b. Approval of Committee-of-the-Whole Meeting Minutes of July 6, 2020
- c. Approval of July bills totaling \$ 169,777.14

### **Mayor Robinson:**

**IT Contract:** Mayor Robinson requested a motion to approve a 3-year IT contract with Reliable Computer Services, Plano, IL at an annual cost of \$25,000.00. Mayor Robinson said either party can void the contract with 90 days' notice.

**So moved by Alderman Kelleher and seconded by Alderman Kreinbrick. Aye: Aldermen Chmielewski, Dell, Killey, Kelleher, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried**

**Resolution 2020-06** entitled "Resolution Authorizing the Sale of Surplus Real Estate in the City of Sandwich, Illinois" presented for adoption. The Resolution will allow the City to sell real estate at a future date not less than 80% of the appraised value.

**Motion made by Alderman Kelleher to adopt Resolution 2020-16 as presented. Motion was seconded by Alderman Redden. Aye: Aldermen Chmielewski, Dell, Killey, Kelleher, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0**

Executive Session: Mayor Robinson called for Executive Session at the end of the meeting under 5 ILCS 120/2(C)(6) "The setting of a price for sale or lease of property owned by the public body" and under Section 5 ILCS 120/2(c)(1) for personnel.

**Foster, Buick, Conklin & Lundgren Law Group:** No report

**City Clerk Li** shared a story of finding a bat earlier in the day and thanked Building Official Todd Steffens for coming to the rescue. She also said that the location of the drop box has become an issue because of Covid-19 and City Hall being closed to the public. With verbal instructions and notes posted on the door, residents still have problems locating the drop box on Railroad Street. With the assistance of the Street Department, colored signs have been posted and big, black footprints have been adhered to the pavement directing people to the box.

**City Treasurer:** Sandy Webber thanked the Council for the opportunity to serve the City as treasurer but regrettable gave notice that she was resigning effective immediately. She will be relocating to Indiana.

**Director of Public Works / City Engineer:**

Plan Commission regular meeting of Tuesday, July 14, 2020 has been cancelled.

Ordinance 2020-11 entitled "An Ordinance Providing for Declaration of Surplus Property and the Public Sale Thereof" was presented for first reading. City Council will designate the 1999 John Deere 310SE wheel loader backhoe as surplus property.

Gletty Road Cleanup: Bid openings will be held on Friday, July 17<sup>th</sup>, at 10:00 in the City Hall Annex.

Latham Street Project: Preliminary engineering is scheduled to be completed in September. A meeting before the Federal Highway Administration will occur in August.

Fairwind Boulevard Grant: The grant has expired, and the City is finalizing paperwork to be submitted to the State along with a \$62,000.00 grant refund.

**Chief Bianchi:** No report

**EMA Director Ciciora:** No report

**Aldermen Reports:**

Alderman Dell reported that he has been in contact with the City's Risk Management to arrange a meeting with staff.

Alderman Kelleher commented that he had read on social media complaints pertaining to the City's 50/50 sidewalk program. He would like to see the City reinstate the program and will be contact Engineer Horak.

Alderman Redden shared that funding for State Sales Tax for 1% share and Non-home share covering April, 2020 was received totaling \$122,457.60. For the same time period in 2019, a total of \$119,503.21 was receipted by the City. He found it curious that sales tax receipts increased during the pandemic when the City was anticipating a decrease.

Alderman Robinson reminded the Council that there still is time to process the census return via online or mail. The next step will be an in-person follow up by the Census Bureau.

**Announcements:** The Finance Committee Meeting will be held on Monday, July 20th, following the Committee-of-the-Whole Meeting.

**New Business:** None

**Executive Session:** Motion made by Alderman Robinson and seconded by Alderman Surratt to go into executive session at 7:21 PM, pursuant to

5 ILCS 120/2(c)(1): "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity";

And, 5 ILCS 120/2(C)(6): "The setting of a price for sale or lease of property owned by the public body".

**Aye:** Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt  
**Nay:0 Motion carried 8:0**

It was noted that no action would be taken resulting from the Executive Session.

**Motion to return from Executive Session:** Motion made by Alderman Kelleher and seconded by Alderman Redden to return to regular session at 7:51 PM. Motion carried on voice vote

**Adjournment:** There being no further business to come before the Council, motion made by Alderman Redden and seconded by Alderman Kelleher to adjourn the Regular Council meeting at 7:55 PM.

/s/ Denise Li – City Clerk