



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

July 22nd, 2019 @ 7:00 PM

MINUTES

Mayor Robinson called the meeting to order at 7:15 PM followed by the Pledge of Allegiance.

Roll call was taken:

Present: Mayor Robinson, City Clerk li, Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden & Surratt

Also present: Attorney Harrill, Department of Public Works / City Engineer Horak. & EMA Director Ciciora

Absent: City Treasurer Webber & Chief Bianchi

Approval of Minutes: Motion made by Alderman Surratt, and seconded by Alderwoman Killey, to approve the minutes from the Regular Meeting of July 8, 2019; the Committee-of-the-Whole Council Meeting of July 15, 2019, as amended; and the Special Meeting of July 15, 2019. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

Mayor Robinson:

Ordinance 2019-06 entitled "An Ordinance Authorizing the Prohibition of Trucks on First Street Heading Westbound in Sandwich, DeKalb County, Illinois". Ordinance prohibits hauling trucks to travel westbound on First Street from the intersection of First and Green Streets. Ordinance presented for passage

Alderman Keller made a motion to pass Ordinance 2019-06 as presented. Motion was seconded by Alderman Surratt. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

Approval of IT Contract: Mayor Robinson requested a motion to approve the IT contract with Custom Computer Repair Service FY 2019-2020 in the amount of \$24,500.00 for Tier 1 services. Upon approval of the contract, billing will be retroactive to May 1, 2019. Alderman Dell felt that the number of computers being serviced under the contract for the police department was too high. The maintenance contract bills \$600.00 annually per computer. He also questioned the definition of Tier 2 and Tier 3 and what happens if the computers require service at that level. Per email correspondence directed to City Clerk li and Alderman Kelleher, Tier 2-3 service would be server and network issues that would not fall under the contract and would be billed as time and material.

Alderman Kelleher moved to accept the one-year contract with Custom Computer Repair Service in the amount of \$24,500.00. Alderman Redden seconded. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt. Nay:0 Motion carried 8:0

Approval of July Semi-Monthly Bills from the July 15th Finance Meeting in the total amount of \$115,167.55.

Motion made by Alderman Surratt and seconded by Alderwoman Chmielewski. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

Approval of July Month-End Bills as reviewed at the July 22nd, 2019 Special Finance Meeting. Total amount of month-end bills is \$91,199.45.

So moved by Aldermen Kelleher and seconded by Alderwoman Chmielewski. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Kreinbrink, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

Announcement: No meeting is scheduled for July 29th due to the 5th Monday of the month.

Foster, Buick, Conklin & Lundgren, LLC: No report

City Clerk li explained that current water bills were mailed on July 1st to 880 residents, and it was recently discovered that approximately 440, or a full mailing tray, of invoices were not delivered. She has been in daily contact with the Post Office for updates. The Post Office suspects the tray was forwarded to Carol Stream for hand sorting. Residents living in Ward 2 and the northwest section of town are affected. The situation will be closely monitored in the upcoming days, and late charges will be waived for this specific mailing.

City Treasurer Webber: Absent

Director of Public Works / City Engineer Horak:

Zoning Board of Appeals regular meeting of Tuesday, July 23, 2019 has been cancelled.

AES Contract Approval: Engineer Horak requested approval of the Applied Ecological Services contract for the Little Rock Creek Watershed-Based Plan for a lump sum amount of \$70,000.00 to be expensed from budget line item 010.0307.90.6800. Alderman Kreinbrink questioned if Gene Frieders, representing Northville-Sandwich-Little Rock Drainage District, had been contacted to determine if there was any cost saving initiative on possible overlapping of studies. He recommended to postpone the vote until next month giving Engineer Horak and Gene Frieders an opportunity to discuss the studies. Engineer Horak indicated that a previous study by the drainage district would help supplement the watershed study but would not replace the proposed study.

Motion made by Alderman Redden and seconded by Alderman Kelleher approving the AES Contract as presented. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Redden, Robinson & Surratt Nay: Alderman Kreinbrink Motion carried 7:1

2019 Subbasins A & E Sanitary Sewer Evaluation Survey: Field manhole inspections were completed on July 8, 2019. Smoke testing is scheduled to begin the week of July 22, 2019 and last through July 29, 2019. Door hangers for affected locations will be placed a few days before the work begins. The affected locations are the same locations that were affected by the manhole inspections.

2019 MFT (19-00000-01-GM): Construction is tentatively scheduled to begin on July 29th. Those areas of concentration are listed as:

- i. Center Street – Mechanic Street to Washington Street: Street pavement reconstruction, sidewalk reconstruction, curb ramps and detectable warnings.
- ii. Kees Lane – South End to Griswold Springs Road: Street pavement reconstruction.
- iii. 6th Street/Latham Street: Curb ramps and detectable warnings.
- iv. Wells Street – Hall Street to Church Street: Sidewalk repairs, reconstruction, and curb ramps with detectable warnings.

Chief Bianchi: In the Chief's absence, Sergeant Ikemire was present and had no report

EMA Ciciora: No report

Alderman Chmielewski: No report

Alderman Dell requested confirmation that the IT contract with Customer Computer Repair Service would be paid monthly and retroactive to May 1, 2019. Response was affirmative.

Alderman Kelleher: No report

Alderman Killey advised that the next finance committee meeting will be held on Monday, August 5th, 2019.

Alderman Kreinbrink: No report

Alderman Redden proposed some changes to the City's zoning ordinance that require special use permits, such as tattoo shops, warehouses, and drive-up windows. He would like to see the Council pursue these ideas to be discussed at a future meeting.

He also submitted to the Council a proposal from Sound Design in Plainfield to replace the recording and sound system in the Council Chamber. He recognized that this project is not budgeted; however, he noted that there have been sound issues for many years. Further, the adjudication program must have all hearings recorded, and there was an issue at this month's hearing where the recording system failed. Total cost was \$14,503.95.

Alderman Robinson: No report

Alderman Surratt: No report

New Business: None

Public Comment: Local resident, Bob Perkins, distributed folders to the Council saying the contents "speak for itself" and requested that each alderman give him an opinion after reviewing. He also

complained about excavated material from the Center and Main Streets resurfacing project being dumped on City property located on Gletty Road. Engineer Horak replied he has already been in contact with the IEPA further explaining he has received testing proposals and plans for removal of the material are underway.

Adjournment: There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Kelleher to adjourn the Regular Council meeting at 8:00 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li – City Clerk