



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

October 2nd, 2023 @ 7:00 PM

MINUTES

Mayor Latham called the meeting to order at 7:00 PM followed by the Pledge of Allegiance led by City Administrator Geoff Penman

Roll call was taken:

Present: Mayor Latham, City Clerk li, Aldermen Arnett, Erickson, Fritsch, Johnson, Kreinbrink, Robinson & Whitecotton

Absent: Alderman Littlebrant

Quorum established

Also present: City Attorney Gottschalk, City Administrator Penman, Police Chief Senne & EMA Director Ciciora

Audience Comments: Somonauk resident Brian Zarbock, a former Kane County Deputy Coroner, introduced himself as a candidate for DeKalb County Coroner in 2024. He has worked as a surgical assistant for 37 years, a paramedic for 25 years, and a critical care medic for 5 years.

Resident Tessa li addressed the Council regarding an injury her son experienced when he fell on an overgrown, broken sidewalk impaling his bicycle handle into his thigh. The injury resulted in 6 stitches after a chunk of underlying fat tissue was torn from her son's leg. Additionally, she addressed speeding on 4th Street noting that is also a school route for Woodbury School.

Resident Sandra Koehler, requested the Council consider extending trick 'n treat hours for the older youngsters, most of whom have after school activities preventing them from participating. She suggested extending hours from 7:00 PM to 8:30 PM.

Resident Becky Nelson cautioned the City about the local impact on a Gubernatorial Disaster Proclamation related to illegal immigrants relocations in Illinois. She cautioned that Sandwich may receive a call from Governor Pritzker asking Sandwich to shelter asylum seekers that she called a monetary bribe adding the immigrants would be unvetted creating a strain on city resources.

Consent Agenda:

- a. Approval of Regular Meeting minutes of September 18th, 2023
- b. Approval of Committee-of-the-Whole minutes of September 18th, 2023, as amended

Alderman Robinson moved to accept the Consent Agenda as presented. Alderwoman Erickson seconded. Motion passed unanimously on voice vote.

Mayor's Report:

a. **Beautification Awards:** Plaques were awarded to winners of the summer beautification programs where flower beds in the business district were maintained by volunteers. Winners were:

Commercial Division: 1st Place - Dan Hoyt / Horticultural Specialties
Runner-Up - Sandwich Opera House

Non-Profit Division: 1st Place - Girl Scout Troop 2405
Runner-Up - P.E.O/ Chapter FO Sandwich

Individual Division: 1st Place - Dr. Phyllis Wallington & JC Health and Fitness
Runner-up - Monty & Betty Reiners

b. **Taste of Sandwich Drawing:** Winner of the drawing was Amanda Moss, Sandwich.

Foster, Buick, Conklin, Lundgren & Gottschalk Law Group: Attorney Gottschalk reported she has prepared the proposed Procurement Policy and has been distributed for review by the Mayor and City Administrator Penman, prior to further review by the Finance Committee. The policy will address pre-authorization for purchases.

City Clerk li: No report

City Treasurer: Position vacant

City Administrator Penman reported that he had attended the IML Conference last week in Chicago that he found informative and will be sharing hand-outs in the future. Mayor Latham recommended that aldermen attend next year's conference finding it educational and informative.

A street closure permit for October 28th has been requested by the Chamber of Commerce for their annual Halloween walk. Alderwoman Johnson volunteered to represent the City by handing out candy.

City Department Reports:

EMA Director Ciciora explained that the original payment to Atlas License for radio AM 530 apparently was lost in the mail. He requests a motion approving their invoice to reinstatement the license at a cost of \$200.00.

So moved by Alderwoman Johnson. Motion was seconded by Alderman Kreinbrink. Aye: Aldermen Arnett, Erickson, Fritsch, Johnson, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried unanimously

For informational purposes, Wednesday, October 4th at 1:20 PM, FEMA and the FCC will be conducting a nationwide test of the emergency alert system and wireless emergency alerts. This will affect TV's, radios, and cell phones.

Police Chief Senne's report included a scheduled open house of the Public Safety Building for October 25th, between 6-8 PM; hosting a National Cop with Coffee scheduled for October 4th from 9-10 AM; the new boiler is to be installed on October 16th and is obtaining quotes for window treatment and adding a sally port to the building, and the continuance of a monthly report that will include adjudication status.

Engineering: No report

Council Reports:

Alderman Fritsch advised the Opera House has been inspected and now waiting for a report on proposed repairs. The initial inspection indicated the roof is in poor condition.

New Business:

- a. Approval of September invoices totaling \$ 167,971.48

Motion made by Alderman Robinson and seconded by Alderwoman Erickson. approving payment of September invoices as presented. Aye: Aldermen Arnett, Erickson, Fritsch, Johnson, Kreinbrink, Robinson & Whitecotton Nay:0 Motion passed 7:0

b. Resolution 23-10 entitled "Resolution Designating "Trick or Treat" Hours": After a discussion, Council agreed to extend trick or treat hours from 7:30 PM to 8:00 PM. Chief Senne will request a volunteer to stay beyond their shift to cover the extra hour. Trick or treat hours were originally set at 4:00 PM – 7:00 PM, but extended to 7:30 PM at the request of Alderwoman Johnson at the last meeting.

Motion made by Alderwoman Johnson, and seconded by Alderman Fritsch, amending the trick or treat hours as 4:00 PM – 8:00 PM. Aye: Aldermen Arnett, Erickson, Fritsch, Johnson, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried unanimously

c. Health Insurance for 2023-2024: Insurance premiums will increase by 6.75% for the 2024 calendar year with an effective date of December 1st, 2023. The new PPO premium will be \$26,047.44 and the HMO premium will be \$32,663.79 for a total monthly medical premium of \$58,711.23.

Alderman Kreinbrink moved to accept the health insurance renewal plan. Alderman Arnett seconded. Aye: Aldermen Arnett, Erickson, Fritsch, Johnson, Kreinbrink, Robinson & Whitecotton Nay:0 Motion carried 7:0

Announcements:

- a. The next Finance Committee Meeting is Monday, October 16th, 2023 at 6:30 PM.
- b. The next Regular Council Meeting is October 16th, 2023 at 7:00 PM immediately followed by the Committee-of-the-Whole Meeting.
- c. The next Police Commission Meeting is October 4th, 2023 at 4:00 PM at the Public Safety Building, 1251 E. 6th Street
- d. Next Committee Meetings are October 12th, 2023:
 - 6:00 PM Technology Committee
 - 7:00 PM Historical Preservation Committee
 - 8:00 PM Citizens Advisory Committee

Adjournment: There being no further business to come before the Council, **motion made by Alderwoman Erickson and seconded by Alderwoman Johnson to adjourn the Regular Council meeting at 7:53 PM. Motion carried unanimously via viva voce vote.**

/s/ Denise Li, City Clerk