



City of
SANDWICH, ILLINOIS

144 E. Railroad St – Sandwich, IL 60548

Phone: (815) 786-9321 Fax: (815) 786-7012

RESIDENTIAL CHICKEN PERMIT

What needs to be submitted to City Hall:

1. Building permit application:
 - a. Two copies of a drawing of the proposed coop (see attached examples)
 - b. Provide Plat of Survey showing the location of the coop and outside fenced area, set-backs to property lines, set-backs to any adjacent occupied residential structures and any existing on site structures
 - c. The Clerk receiving this submittal at City Hall, will **ONLY** determine if **ALL** required documents have been submitted. They will **NOT** issue the permit.
 - d. Do not begin the work without a permit. The penalties for constructing without a permit are a doubling of the permit fee and the possibility of having to remove the structure.
2. Procedure steps:
 - a. It is the applicant's responsibility to ensure that a **HOMEOWNERS ASSOCIATION COVENANT** does **NOT** exist that would **NOT** allow residential chickens
 - b. Fill out the application for permit
 - c. Complete Residential chicken application and sign.
 - d. Review will be completed by the City of Sandwich Building Department Official with-in 72 hours (excluding Holidays and Weekends)
 - e. A permit fee of \$75. is required.
 - f. A final inspection is required. Applicant must receive approval before beginning usage.

Additional information:

1. Illinois State Law requires that a J.U.L.I.E. (811 OR 800-892-0123) call be made before **ANY** digging.
2. A maximum of **5 (five)** domestic hens will be allowed to be kept on a property zoned and occupied for single family use **ONLY**.
3. The keeping of Roosters is strictly prohibited.
4. The slaughter of chickens is prohibited except for humane reasons.
5. All enclosures shall be constructed and maintained in a manner to be free of rodent infestation.

7/6/17

RESIDENTIAL CHICKEN APPLICATION

Building Address: _____

Building Owner: _____

Email: _____ Phone: _____

Responsible Individual for Chickens: _____

REQUIREMENTS FOR KEEPING RESIDENTIAL CHICKENS:

1. Only 5 (Five) domestic hens may be kept.
2. NO roosters will be allowed within the City Limits.
3. Slaughtering of chickens shall not be allowed, except for humane reasons.
4. Hens shall be provided with a covered enclosure and an adjacent covered outside area no less than 32 square feet and not more than 150 square feet.
5. Only one coop per residence is allowed.
6. All hens will be kept in the enclosures and fenced areas at all times.
7. All enclosures and hens shall be kept in the back yard.
8. All enclosures will remain, not less than the minimum property line set-back for accessory structures in the Zoning District. (three feet from the rear property line and 10 feet from the side property line)
9. Electric service to enclosure will NOT be provided by extension cords.
10. All enclosures shall be kept clean, sanitary and rodent free.
11. All feed shall be stored in closed containers.
12. Owners will ensure that hens do not produce unreasonable noise.
13. Owner agrees to allow Building Officials access to property where chickens are kept for the purpose of verifying compliance.
14. Permission to keep hens is not transferable.

If it has been found that a violation exists and correction has not been made within the time frame given by the Building Official, fines in the amount of \$100.00 per day, every day the violation exists may be implemented. If there have been three (3) documented violations within a twelve (12) month period, the permit to allow residential chickens will be revoked and may result in a \$750.00 fine for each day the violation exists.

By signing this document, I understand and agree to the conditions set forth.

Responsible Party: _____ Date: _____

Printed name: _____

Property owner: _____

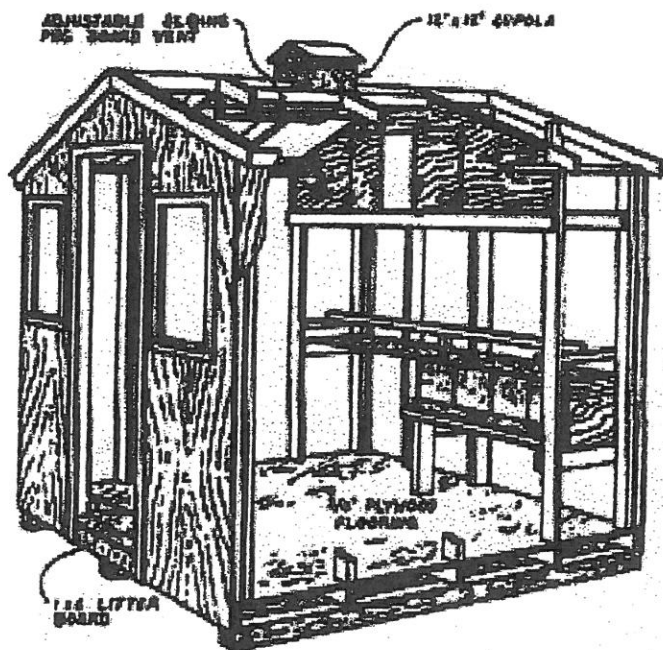
Printed Name: _____ Date: _____

City of Sandwich
Building Department
144 E. Railroad Street
Sandwich IL 60548
815-786-8802

Sample Chicken Coop Construction

Applicant _____ Date _____

Address _____



CUTAWAY VIEW

Indicate Dimensions and Materials

Roof covering _____ Roof sheathing _____

Roof slope _____ Roof Rafters _____

Collar Ties _____ Wall framing stud size _____

Wall sheathing _____ Finish wall material _____

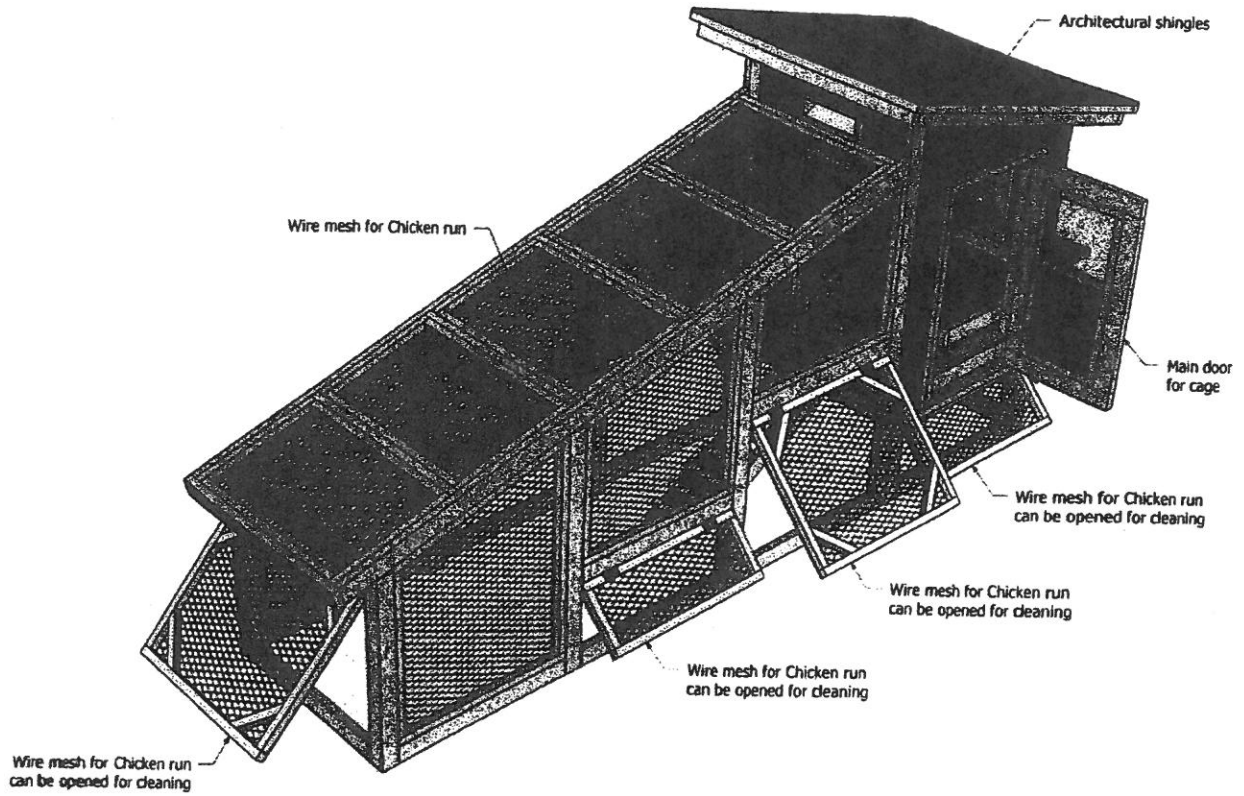
Describe what coop will be sitting on and how attaching to ground:

Ground _____

Concrete _____

Floor _____

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Sample Chicken Coop