

City of Sandwich
Building Department
144 E. Railroad Street
Sandwich II 60548
815-786-8802

Site Plan

Plat of Survey Requirements for a Residential Building Permit

- 1. Site plan for Building Permit (include with permit application) 3 copies of Plat required**
 - 1.1 North Arrow, Scale, Legal description**
 - 1.2 Address and Lot number**
 - 1.3 All Building Perimeter dimensions**
 - 1.4 Benchmark Reference**
 - 1.5 Top of Foundation Elevation**
 - 1.6 Grade Elevations Indicating Drainage (Spot elevations at all corners, along property lines and high points)**
 - 1.7 Building Setback Lines**
 - 1.8 Easements**
 - 1.9 Required Public Sidewalks (provide the lengths of 5 ft. sidewalk which the Builder is responsible/ show 6" thick through driveway, new sidewalks need to be re-bared to existing sidewalks)**
 - 1.10 Show driveway with dimensions (approach needs to be 6" thick)**
 - 1.11 Show water and sewer locations (Field locate curb valve and provide distance to nearest sanitary manhole)**
 - 1.12 Silt fence description and location**
 - 1.13 Show location for soil stockpiles**
 - 1.14 The Site Plan will be used to determine conformance with the following Zoning Ordinance regulations**
 - 1.14.1 Minimum Lot requirements (Lot width at the established building line and lot area)**
 - 1.14.2 Yard Requirements**
 - 1.14.3 Maximum Floor Area Ratio and Lot Coverage**
 - 1.14.4 Dwelling Standards**

The City of Sandwich requires site plans to be prepared by a licensed land surveyor.

Plans need to be stamped