



City of Sandwich Business Facade Grant Program

The City of Sandwich has created a business facade grant program to assist local businesses located within the City corporate limits to make improvements to building exteriors. Improvements can be made with the owner of the building or the tenant with the building owner’s approval. The city is interested in creating partnerships with local businesses to improve the aesthetics, attract patrons, and enhance the local shopping experience. Grant requests can be submitted for an amount up to \$1,000 per building/structure.

Facade - The face of a building, especially the principal front that looks onto a street or open space.

Application Process:

Businesses are asked to complete the following information and return with support information listed below to City Hall, 144 E. Railroad Street, Sandwich, IL 60548.

Application:

Name of Business:		
Contact Person:		
Address of Business:	Phone:	e-mail:
Address of Applicant:	Phone:	e-mail:
Proposed Project: (attach additional sheets if needed)		
Building Owner Name:		
Owner address:	Phone:	e-mail:
Proposed Project Timeline:	Start:	Completion:
Amount Requested: \$		

Items to Submit to Support Application

<input type="checkbox"/> Scope and Description of Project
<input type="checkbox"/> Sketches, Drawings or Designs
<input type="checkbox"/> Description of Materials and Supplies
<input type="checkbox"/> Concept Design, Drawings, Sketches
<input type="checkbox"/> Written permission from owner of building (if renting)
<input type="checkbox"/> Photos of current conditions

Once project is approved the following will be required for reimbursement:

- Before and after photos
- Receipts
- W-9 Information