



City of  
**SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

**Regular Council Meeting**  
Monday, March 20<sup>th</sup>, 2023 @ 7:00 PM

---

## AGENDA

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Audience Comments**

**Consent Agenda:** Motion to adopt the Consent Agenda as a whole. *(All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).*

- a. Approval of Committee-of-the Whole Meeting minutes of 02-20-2023
- b. Approval of Regular Meeting & COW Meeting minutes of 03-06-2023
- c. Approval of Special Meeting minutes for 03-11-2023
- d. Approval of Treasurers Report & Financials for February, 2023
- e. Approval of City Audit (FY 2021-2022)
- f. Approval of Police Pension Audit (FY 2021 - 2022)

**Mayor's Report:** Todd Latham

**Attorney's Report:** Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk Law Group

**City Clerk's Report:** Denise li

**Treasurer's Report:** Colanne Schwemlein

**City Administrator's Report:** Geoff Penman

**City Department's Reports:**

EMA Tom Ciciora  
Chief Jim Bianchi  
Engineering

**Council Reports**

Alderwoman Karsta Erickson  
Alderman Bill Fritsch  
Alderwoman Rebecca Johnson  
Alderwoman Cara Killey  
Alderman Fred Kreinbrink  
Alderman Bill Littlebrant  
Alderman Rich Robinson  
Alderman Rick Whitecotton

**New Business:**

- a. Approval of March invoices totaling \$ 82,804.95
- b. Approve Ordinance 2023-007 to raise debt limit for the purpose of funding WWTF (Wastewater Treatment Facility)
- c. Approval to Award Wastewater Treatment Facility Improvement Project to Vissering Construction Company of Streator, IL in an amount not to exceed \$19,500,000.00 and authorize Mayor to sign necessary agreements.
- d. Approval of renewal of Ancillary Employee Benefits (vision / dental / life / STD / EAP) FY 2023-2024
- e. Recommend Council approve bid for Professional Cleaning Services at Public Safety Building
- f. Authorize mayor to enter into an IGA (intergovernmental agreement (with Little Rock Township) for paving of city sections of Griswold Springs Road. Engineer Estimate \$48,000
- g. Approval Professional Services Agreement with EEI (Engineering Enterprises Inc) to prepare plans and specifications FY 2023 - 24 Street Program repaving and improvements on Lafayette Street and Main Street between Church to Railroad Street. Not to exceed \$50,000.00
- h. Authorize Professional Services Agreement with HLR (Hampton, Lenzini & Renwick) for engineering services for Pratt Road bridge at an amount not to exceed \$250,000.00

**Announcements:**

- a. Next Finance Commission Meeting is April 3<sup>rd</sup> at 6:30 PM
- b. Next Regular Council meeting will meet on Monday, April 3<sup>rd</sup>, 2023 at 7:00 PM followed immediately by the Committee-of-the-Whole Meeting
- c. Next Police Commission Meeting at the Public Safety Building is April 5<sup>th</sup> at 4:00 PM
- d. Next Committee Meetings are April 13<sup>th</sup>
  - a. 6pm Technology Committee
  - b. 7pm Historical Preservation
  - c. 8pm Citizen's Advisory Committee
- e. Auditor Bill Newkirk will present the budget at the April 3<sup>rd</sup>, 2023

**Adjournment:**