



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

Monday, November 20th, 2023 @ 7:00 PM

AGENDA

Call to Order

Pledge of Allegiance

Roll Call

Audience Comments

Consent Agenda: Motion to adopt the Consent Agenda as a whole. *(All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).*

- a. Approval of payout #4 to Vissering Construction Company of Streator for Wastewater Facility Improvement Project in the Amount of \$367,217.82.
- b. Approval of payout to Dixon Engineering for work completed on the Green Street Water Tower at a cost of \$17,700.
- c. Approval of final payout to Universal Asphalt and Paving of Peru, IL for work completed as part of the Pavement Management Program in the amount of \$21,109.21
- d. Approval of renewal of Illinois Municipal Insurance Cooperative (IMIC) policy premiums for the next year. The amount is \$367,142 which is an 8.93% increase over last year.
- e. Approval of November Invoices totaling \$719,048.31 (includes item a.)
- f. Minutes Approval of Regular Council Minutes of November 6th, 2023
- g. Approval of Committee-of-the-Whole Minutes of November 6th, 2023
- h. Treasurer's Report & October Financial Report

Mayor's Report: Todd Latham

- a. Recognition of Roberta Troeger
- b. Approval of Street Closure for A Merry Little Sandwich Christmas/parade
- c. City participation in the Park District Festival of Trees Event

Attorney's Report: Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk Law Group

City Clerk's Report: Denise li

Treasurer's Report: Vacancy

City Administrator's Report: Geoff Penman

Discussion and possible action to enter into an agreement with Civic Plus to develop City website and implement meeting management software in an amount not to exceed \$7,500 for year #1.

City Department's Reports:

EMA Report
Police Chief Senne
Engineering – Curt Dettmann

Council Reports

Alderman Adam Arnett
Alderman Karsta Erickson
Alderman Bill Fritsch
Alderman Rebecca Johnson
Alderman Fred Kreinbrink
Alderman Bill Littlebrant
Alderman Rich Robinson
Alderman Rick Whitecotton

Old Business:

- a. Discussion and possible action on Mayor's request to approve an Economic Development and Tourism Position at a \$45,000 annual compensation with benefits.
Need motion to remove from the table.
- b. Discussion and possible action to adopt the City of Sandwich Procurement Policy.
Need motion to remove from the table.

New Business:

- a. Discussion and possible action to adopt Truck Routes as revised.
- b. **Executive Session:**
Executive Session under 5 ILCS 120/ Section 2(c)(5) for land acquisition; and Section 2(c)11 eminent litigation Section 2(c)(21)
- c. Discussion and possible action to proceed with condemnation of properties.

Announcements:

- a. Next Finance Committee Meeting is Monday, December 4th, at 6:30 PM
- b. Next Regular Council meeting will meet on Monday, December 4th, 2023 at 7:00 PM followed immediately by the Committee-of-the-Whole Meeting

Adjournment: