



Regular City Council Meeting Minutes

Monday, June 03, 2024 at 7:00 PM

City Hall Annex - 128 East Railroad Street, Sandwich, IL 60548

1. Call to Order

2. Pledge of Allegiance

Led by Alderman Robinson

3. Roll Call

PRESENT

Adam Arnett
Karsta Erickson
Bill Fritsch
Rebecca Johnson
Bill Littlebrant
Rich Robinson
Rick Whitecotton
Todd Latham

ABSENT

Fred Kreinbrink

4. Audience Comments

No comments from the Audience

5. Consent Agenda:

Motion to adopt the Consent Agenda as a whole. (All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).

Motion made by Johnson, Seconded by Littlebrant.

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Robinson, Whitecotton

- A. Minutes from the May 20, 2024 City of Sandwich Committee of the Whole Meeting
- B. Minutes from the City of Sandwich Regular Meeting held on May 20, 2024
- C. Discussion and possible action to payout/rollover unused vacation time for Police Officer Keith Rominski
- D. Discussion and possible action to rollover vacation time for Water Superintendent Brian Voelkel

6. Mayor's Report: Todd Latham

A. Law Enforcement Civilian Personnel Appreciation Week Proclamation June 2 - 8

Mayor Latham Read Proclamation of Law Enforcement Civilian Personnel Appreciation Week

7. Attorney's Report:

Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk Law Group

No report

8. City Clerk's Report: Denise li

City Clerk was absent

9. Treasurer's Report: Vacancy

Position remains vacant

10. City Administrator's Report: Geoff Penman

Administrator Penman made mention of an upcoming Public Meeting to discuss the future Main Street and Pratt Road Bridge project on June 20, 2024 at 6:00 pm

11. City Department's Reports

A. EMA Report – Tony Eberle

May 21 met with School District

May 31 met with Aurora EMA Team

June 4 1st Tuesday of the Month.

B. Police Chief Senne

Chief Senne recapped a busy month for the department

Events attended: Continued Mystery reading at Haskin Elementary, Chief bi monthly meeting, Haskin end of school carnival handed out popsicles, Kids fishing derby and summer reading program at the library.

Next coffee with a cop will be 6/25/2024 at 1030 am at Savery and Sweet

First Walk and talk will be on 6/29 in the Fairwinds Subdivision

As the weather gets warmer, we will be doing Popsicles with the police we have over 2000 popsicles to share this summer

Speed trailer- is out and if anyone is interested in having it in their area, please email Sgt. Fasnacht

Police commission meeting on June 5. Looking into modification of lateral officer and new entry officer testing. Will be following up on active list to see if candidates are still interested or if they have taken employment elsewhere.

Collecting for Ofc. Vega care package until 6/7 then will be shipped off.

Ofc. Mumbower is in his shadow phase of Field Training and is projected to be on solo patrol on 6/17/2024

Ofc. Dwyer began week 4 of academy. Spoke with him last night all is going well.

Ofc. Meisner and partner graduated from K-9 school this Friday. First night on the street will be June 10th. Look to swear in dog at 6/17 council meeting

Ofc. Bright headed up checking on sex offenders in Sandwich and all 11 were in compliance.

AED-met with vendor. Awaiting number of AED to be in buildings and then place order. 8 squad- 3pd building

Latham St. numbers

Reminder of our website and the community dashboard

Support staff appreciation week. Thanks to Wendy Flowers and Mary Braynt for the work they do each day. Note one is out on medical.

Starting to plan National Night out 8/6/2024 from 6-8 pm

Will be putting out letter of interest in the SRO spot for upcoming school year.

Thanked officers for all the work they are doing.

No Questions from the Council

C. Engineering Report – Curt Dettmann

Latham Street - All Sanitary Sewer and Water Line installation is complete. Work has moved to West side of Latham Street. Discussed extra signage on the North and South end of Latham.

2023 Sidewalk Program West of South Main Street is complete. Final cost is around \$112,000 (less than awarded amount)

2024 Sidewalk Program - Triggs Concrete is moving quickly and has completed North Side and now working along Wells Street on the South Side of the City. Mentioned that they will be adding some extra work on Elmwood.

Pavement Management Contract 20K below Engineering Estimate.

Alderman Robinson asked about the signs on Latham Street - 1 month since he brought it up. Concerned about the quality of the signs being used by the contractor during the project.

12. Council Reports

Alderman Adam Arnett

Alderwoman Karsta Erickson

Alderman Bill Fritsch

Alderwoman Rebecca Johnson

Alderman Fred Kreinbrink

Alderman Bill Littlebrant

Alderman Rich Robinson

Alderman Rick Whitecotton

Alderman Arnett - Discussed Sidewalk Project Changes along Elmwood

Alderwoman Erickson - Requested Executive Session for Personnel under 2 (c) (1) for Personnel

Alderman Fritsch - Thanked City Crew for cleaning up area West of Johnson's Floral

Alderwoman Johnson - Commented on correspondence with neighbors about Elmwood Street sidewalk - Asked Police Chief about AED training for staff and City Council - Chief said yes there will be training for staff.

Johnson asked about a CPR class - Chief mentioned that the Fire Department tends to offer them from time to time. Mentioned coming up with a City of Sandwich Flag for the Police Department.

Littlebrant - no comments

Robinson - no comments

Whitecotton - no comments

13. Old Business

None

14. New Business

- A. Discussion and possible action to authorize the mayor to enter into an agreement with Innovative Underground of Sandwich for sanitary sewer manhole relining at an amount not to exceed \$80,000 - Council reserves the right to waive competitive bidding requirement.

Motion to waive competitive bid requirements for sanitary sewer manhole relining project

Motion made by Fritsch, Seconded by Whitecotton.

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Robinson, Whitecotton

Motion to authorize the mayor to enter into an agreement with Innovation Underground to complete Sanitary Manhole Lining at a cost not to exceed \$80,000

Motion made by Littlebrant, Seconded by Fritsch.

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Robinson, Whitecotton

- B. Discussion and possible action to accept recommendation from City Engineer to award the 2024 Road Program to D. Construction Inc. of Coal City, IL in the amount of \$426,626.32

Motion made by Whitecotton, Seconded by Johnson.

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Robinson, Whitecotton

- C. Discussion a possible approval of inclusion of Military banners as part of the City 2024-2025 banner program (to be paid by veteran/veteran's family) www.militarytributebanners.org

Mayor Latham discussed the concept of the Military banner program -

Motion to include Military banners as part of the City's 2024-2025 banner program (to be paid by veteran/veteran's family) made by Johnson, Seconded by Erickson.

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Robinson, Whitecotton

- D. Approval of bills in the amount of \$288,089.04

Motion made by Erickson, Seconded by Johnson.

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Whitecotton

Voting Nay: Robinson

15. Executive Session

Motion to enter Executive session for Personnel under 5 ILCS 2(c) (1) as requested by Alderwoman Erickson at 7:29 am

Motion made by Erickson, Seconded by Littlebrant.

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Robinson, Whitecotton

Motion to return from Executive session Aldwoman Johnson, seconded by Ald Fritsch at 8:07 pm

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Robinson, Whitecotton

16. Announcements

A. The Next Finance Committee meeting will be held on Jun 17, 2024 at 6:30 pm

B. Next Regular Council meeting will meet on Monday, June 17th at 7:00 PM followed immediately by the Committee-of-the-Whole Meeting

17. Adjournment

Motion made by Robinson, Seconded by Erickson.

Voting Yea: Arnett, Erickson, Fritsch, Johnson, Littlebrant, Robinson, Whitecotton