

City of Sandwich  
Building Department  
144 E. Railroad Street  
Sandwich IL 60548  
815-786-8802

## Fireplaces- Masonry and Factory -Built

This informational guideline has been developed to assist you in your installation of a new fireplace or replacement of an existing fireplace to include on-site masonry or factory-built fireplaces. The information provided outlines information that is pertinent to the City of Sandwich's adopted Building Codes, Ordinances and required inspections. These guidelines are by no means all inclusive, but they do identify the most critical requirements that are involved in this type of project. State law requires you to call J.U.L.I.E. (811 or 800-892-0123) before any digging project.

All fireplaces will comply with Chapter 10 of the IRC 2006 and shall be equipped with an exterior air supply.

### Need to Submit

#### 1. Building permit application

- a. Application shall be completed with all required information that is pertinent to the proposed scope such as: site address, description of work, contractors to be used on job, total cost of job, applicant contact information.
- b. Provide copy of plans showing floor plans and a detailed wall/ cross section for the installation of any factory-built fireplace or construction of any masonry fireplace.
- c. Provide legal Plat of Survey marked to identify the proposed location of a **bumped out fireplace** and dimensions of the new fireplace.
- d. Provide a copy of manufacturers product information and installation instructions for the new fireplace.

#### 2. Procedure steps

- a. Fill out application for permit with plats of survey.
- b. It is applicant's duty to insure their Homeowners Association (if applicable) approval before starting work. This is **not** performed by the City of Sandwich.
- c. Approval will be given/ denied from the building department and applicant will be informed of decision.
- d. A permit fee of \$40.00 must be submitted.
  - a. Inspections needed. Applicant **MUST** make these calls to set up inspections
    - i. First inspection includes inspection of four separate items.
      - a. Rough inspections to see the proper framing, concrete work, venting and firestops/ before concealment.
    - ii. Final inspection/ fireplace tested and complete.