



# City of SANDWICH, ILLINOIS

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## Council Retreat Agenda/Committee of the Whole Saturday, March 16, 2024 at 8:00 AM

Call to Order

Roll Call

Public Comment

Unfinished Business – None

New Business: Review of Leadership Team

Discussion Items:

1. Council

Council Training: OMA, FOIA, Sexual Harassment

Council Member Compliance: Ethics and Conduct, Economic Interest Statement, Cyber Security

2. Planning

Facility Inventory

Planning and Zoning

30 Year Master Plan

City Strategic Plan,

Corporate Limit

CMAQ City Data

Downtown Parking, Streetscape, Beautification

Sidewalks

Inventory

3. Committee Work

Technology

Website/Social Media

Hardware/Software/Protocols

Policies and Training

Historical Commission

Initiatives and Projects

Citizens Advisory

Community "Aesthetics"

4. Staffing: Staffing Plan 2024-2025

5. Capital Plan/Capital Projects

WWTP Capital Project

Water Works System Master Plan

Street Pavement Management Program-MFT Projects

Latham Street Road and Infrastructure Work

Downtown Sandwich

Capital Planning

ADA Projects

6. Grant Review: IEPA, KKCOM, State and Federal

7. Funding Needs

Areas for Assistance and/or Improvement

Downtown Improvements-Façade Grant

8. 2024-2025 City Initiatives: Goal Setting and Measured Outcomes by Council

9. Business and Community Development

Downtown

Industrial Park

Economic Development

23-24 Events, Festivals, Taste of Sandwich

10. Policy/Personnel

Mandatory and Other Training

Council (IML)/Staff Training

Volunteer Database

Personnel Policy

11. Committee Goals: Technology, Historical Preservation, Citizens Advisory, Others?

12. Strategic Partnership Review

Chamber of Commerce

Sandwich Park District

Sandwich Fire Protection District

Sandwich Fair Association

Sandwich Library

Sandwich Township

Sandwich CUSD 430

Opera House

Plano, Somonauk, DeKalb, LaSalle, Kendall

PTAB-IGA

Sandwich-Little Rock Township IGA County Line

13. License and Permit Fees

14. 2024-2025 Budget: Budget Schedule and Time Line

March 9 - Draft Budget Presentation

March 13 - Council Budget Discussion

April 1 - Tentative Budget

April 1 - Publish Notice of Public Hearing for 2024-2025 Budget

April 15 - Public Hearing 2023-2024 City of Sandwich Budget

April 15 - Final Passage and Adoption of the Fiscal Year 2024-2025 Budget

Public Comment

Adjournment

*Posted 3/13/2024 @ 3:00 PM*